



Early Years Practitioner Job Description

Purpose of Post

- To plan & deliver exciting play & learning opportunities that challenge & inspire all children, tailored to meet individual needs
- To bring awe & wonder to the daily lives of the children in our care
- To keep children safe & protect them from harm
- To provide one to one support for children with additional needs if/when required
- To work as part of a team to provide an enabling environment in which all individual children can thrive
- To build and maintain strong partnership working with parents.
- To ensure each child leaves our setting happy, confident & inspired to learn
- To bring fun, laughter & creativity into the setting daily

Responsible to - Manager and Deputy Manager

Main Duties

- To always maintain and uphold Bluebells of Ratby policies and procedures
- To keep completely confidential any information regarding the children, their families or other staff that is acquired as part of the role
- To provide a welcoming environment that meets the needs of individual children - having an awareness of any disabilities, family cultures and medical histories.
- To observe, monitor & accurately gain knowledge of individual children's development & progress across all areas of the Early Years Foundation Stage.
- To regularly provide feedback to Parents/Carers on their child's development
- To take an active interest in continuous professional development in relation to childcare and to be willing to attend relevant training courses.
- To help plan and set out the indoor/outdoor provision before children arrive and after they leave which will include manual handling & sterilising equipment.
- To ensure good standards of safety, hygiene and cleanliness are always maintained.
- To work alongside the manager and staff team to ensure the setting's pedagogy is fulfilled.
- To supervise children on outings from the setting
- To advise manager/deputy of any concerns, eg. over children, parents, the safety of the environment, preserving confidentiality as necessary.
- To be involved in out of hours working activities such as staff meetings, open evenings & training events
- To be flexible within working practices of the setting, undertaking other duties where needed
- To be aware of the high profile of the setting and to always uphold its standards, both in work hours and outside.