



Job Description- Preschool Practitioner

Responsible to: Preschool Manager / Deputy Manager

Responsible for: None

Purpose of the Role

As a Preschool Assistant, you'll play an important role in creating a safe, happy, and inspiring environment where every child can learn, grow, and thrive. Working as part of our friendly team, you'll support children's physical, emotional, social, and intellectual development through high-quality care and engaging play experiences. You'll build positive relationships with children, families, and colleagues while helping to maintain the warm, welcoming atmosphere that makes our preschool special.

Main Duties

- Support the delivery of the Early Years Foundation Stage (EYFS), ensuring every child is encouraged to reach their full potential.
- Build warm, nurturing relationships with children and support their communication, language, confidence, and independence.
- Plan and take part in fun, engaging activities that encourage learning through play.
- Observe, assess, and record children's development, contributing to learning journeys and sharing progress with parents and carers.
- Act as a Key Person for a group of children, supporting their individual needs and wellbeing.
- Work closely with parents, carers, and other professionals to ensure children's needs are met.
- Help create an inclusive environment that celebrates every child's individuality, culture, and abilities.
- Maintain high standards of safeguarding, health and safety, hygiene, and cleanliness at all times.
- Report any concerns relating to children, families, or the environment promptly and appropriately, maintaining confidentiality.
- Attend staff meetings, training, and professional development opportunities, with a commitment to continuous learning.
- Work collaboratively as part of the preschool team and contribute positively to the day-to-day running of the setting.
- Support with everyday tasks, including preparing snacks, setting up activities, tidying resources, and maintaining a welcoming learning environment.
- Follow all preschool policies, procedures, GDPR requirements, and statutory guidance.
- Promote the positive reputation and values of Old Dalby Preschool both within the setting and the wider community.
- Undertake any other reasonable duties requested by the Preschool Manager to support the effective running of the preschool.
- Opportunities may be available to take on additional responsibilities, such as SENCO, Health & Safety Coordinator, or other lead roles, depending on experience and training.

Safeguarding- Old Dalby Preschool is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This post is subject to an Enhanced DBS check, satisfactory references, and all relevant safer recruitment checks.