

# Job Specification



**Hind Leys**  
Pre-School

## EDUCATOR

- Part-time or Full-time, minimum of 24 hours per week.
- Minimum Level 2 or equivalent in Education.
- Minimum of 12 months experience within Early Years if possible.
- To observe and look at personal learning – keyworker role.
- To work as part of a team to support, care and educate children from birth to 11 years of age.
- To work within our Forest School ethos and Emotional Development curriculum.
- To plan and journal with children and complete paperwork.
- Uphold Safeguarding policy and Ofsted requirements.

### Personal Specification

- Willingness to work as part of a team and undertake a personal development plan. Have a likeness/love of the outdoors as lots of time is spent in nature.
- To use own initiative and lead small groups of children.
- Be willing to learn new skills.
- Good communication skills with a diverse range of people and children. Singing is a must.
- Flexibility of working hours if possible.
- Attend staff training and be open to discussions about own development.
- Friendly, positive approach with a good sense of humour – even if things get tough and don't seem funny. You must be able to offer kind words and lots of hugs as necessary.
- Commitment to Equal Opportunities, diversity, and inclusion.

### LEICESTERSHIRE LEAD SETTING IN EARLY YEARS EDUCATION

Mobile No.2 • Hind Leys College • Forest Street • Shepshed • Loughborough • Leicestershire • LE12 9DB • 01509 508731

Registered Charity No. 1022474

Email: [office@hindleypreschool.co.uk](mailto:office@hindleypreschool.co.uk)

Website: [www.hindleypreschool.co.uk](http://www.hindleypreschool.co.uk)

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- To undertake any reasonable duties, to remain focused and be guided by the Senior or Manager.
- To undergo clearance and police checks.
- A commitment to young children and families is essential, you will feel loved and respected by them in return. There is simply no other job that provides this.
- To complete a journal for our children that is treasured for years after they leave us.
- Motivated, reliable and committed to Early Years.

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