

Hanbury Kindergarten

JOB DESCRIPTION – NURSERY PRACTITIONER

Purpose of Post:

1. To provide a high standard of physical, emotional, social and intellectual care for children in the provision.
2. To give support to the staff within the provision.
3. To work as part of a team in order to provide an enabling environment in which all individual children can play, develop and learn.
4. To build and maintain strong partnership working with parents to enable children's needs to be met.

Responsible to:

Nursery Manager/Deputy

Main Duties:

- To deliver the EYFS effectively, ensuring that the individual needs and interests of children in the provision are met (in conjunction with other team members)
- To keep records of key children's development and learning journeys and share with parents, carers and other key adults in the child's life.
- Support all staff and engage with staff team.
- To develop and maintain strong partnerships and communication with parents/carers to facilitate day-to-day caring and early learning needs.
- To ensure the provision of a high-quality environment to meet the needs of individual children having an awareness of any disabilities, family cultures and medical histories.
- To advise the manager/deputy of any concerns, e.g. over children, parents, the safety of the environment, preserving confidentiality as necessary.
- To be involved in out of working hours activities, e.g. training, staff meetings, parents meetings, open mornings, etc
- To be flexible within working practices of the provision, undertaking other responsible duties where needed, such as domestic tasks, preparation of snacks, cleaning of equipment, etc.
- To work alongside the manager and staff team to ensure that the provision's philosophy is fulfilled.
- To read, understand and adhere to all policies and procedures relevant to your role and the safe running of the provision.
- To develop your role within the team, especially with regard to being an effective key person

- To adhere to GDPR and keep completely confidential any information regarding the children, their families or other staff that is acquired as part of the job.
- To be aware of the high profile of the provision and to uphold its standards at all times, both in work hours and outside.
- To support nursery staff, students and volunteers.
- To ensure good standards of safety, hygiene and cleanliness are maintained at all times.